



## NORTHWEST OUTWARD BOUND SCHOOL

### ADMISSIONS & CANCELLATION POLICIES FOR VETERANS:

We are proud to offer these fully-funded programs to OEF and OIF veterans and active service members. Outward Bound, along with our funders, provide 100% of the tuition and fees for your course and cover up to \$600.

#### TUITION & CANCELLATION

The tuition expense for your Veterans and Service Members Program is fully funded by several generous donors. These anonymous donors believe that investing in an Outward Bound experience for veterans and service members honors their service to our country. While we are very proud to offer these fully-funded programs to veterans, our investment in program planning, staffing, and provisioning cannot be recovered in the event of short-notice cancellations and transfers even for fully-funded participants. Also, and most unfortunate, is that short-notice cancellations deplete the funds that have been so generously provided by our donors in support of the program and prevent other deserving participants from attending.

**You will be charged a \$250 Cancellation Fee ONLY if you cancel 30 days or less prior to your program start.**

If you are on active duty, or a member of the National Guard or Reserves, and receive orders to deploy, the Cancellation Fee will be waived. In all other cases (family emergency, illness, schedule change, etc.), your credit card will be charged a \$250 cancellation penalty. In addition, you will not be reimbursed for any airfare that has been purchased by you, or on your behalf. The ticket will be in your name and you will retain that credit for use at a later time subject to airline change fees or fare changes. We will send you a notification by email upon charging your card.

#### Transfers

It is possible to transfer from one course to another. However if you transfer within 30 days, and we have purchased your airline ticket, you will be responsible for the change fee.

**EXCEPTION:** If you are currently on active duty or are a member of the National Guard or Reserves and receive orders to deploy and cannot attend, we will (with documentation) waive the \$250 Cancellation Fee.

#### TRAVEL

**Outward Bound covers the cost of your travel to and from course.** If a **plane ticket** is required we will ask you to book a ticket - in your name - with a travel agency designated by the Northwest Outward Bound School. **DO NOT** book travel until you have been medically approved for your course. If you cancel your attendance after purchase of the plane ticket the Northwest Outward Bound School will charge the credit card on file for the cost of the plane ticket. If you are **driving** from a point more than 100 miles from the start location of a program, you will be reimbursed for your gas and parking expenses.

#### GENERAL ADMISSIONS POLICIES

**Outward Bound requires timely return of the Application.** Late return of the application will delay the review of other applications and will jeopardize your spot on course. Return your application packet and forms by the due date assigned. We will not accept forms that have been altered or edited by the applicant. If your application is past due your spot may be made available to other applicants. Application materials more than SEVEN days overdue may constitute a cancel and cancellation penalties will apply.

**Failure to provide accurate complete information** could compromise your or other participants' safety and course quality. Our goal is for every student to have a successful course. By sharing all physical, emotional or behavioral conditions, we can help you choose the course that will provide you with the highest chance for success. Additionally, undisclosed conditions that result in early departure are not eligible for a refund.

**Please report injuries, illnesses, new medications or changes to your prescription to your course advisor.** If you arrive on course with an unreported medical condition or other diagnosis or if you have changed the type or amount of medications since submitting your medical form, and have not told us about it, you may not be allowed to begin your course!



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**Your course itinerary may vary.** Depending on weather, the skill level of your group or other conditions, certain high-impact activities like rafting, rock climbing, peak attempts, or ropes courses may not be possible. Change in the published itinerary does not constitute a change in the promise of the product sold and will not result in a refund.

**Students may be charged for lost or damaged gear.**

**You will be traveling with a group of diverse individuals.** All students are thoroughly screened and we make every effort to ensure that every participant is capable of attending course. However other students may adversely affect the experience by being less fit, less articulate, or less pleasant than you. This is the nature of the experience and cannot be prevented.

**You may be expelled from course** and required to leave if we determine that you are:

- Unwilling or unmotivated to participate and shoulder your responsibility as a member of a wilderness expedition team
- Posing a danger, through misconduct or unsafe practices, to yourself or others
- Defiant, harassing or otherwise compromising the emotional safety of others
- Using alcohol, drugs (including prescription medication not prescribed to you or sharing your medication) while on the course
- Engaging in sexual activity

This completed form is **required** to participate on this program. Completing and signing the form is acknowledgement of our above **ADMISSIONS & CANCELLATION POLICIES**.

## **METHOD OF PAYMENT**

### **CONFIDENTIAL CREDIT CARD INFORMATION**

Cardholder Name: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Your card will not be charged at enrollment. Your card will only be charged under the circumstances outlined above.

\*\*Note you may also send a post-dated check (30 days prior to your course start that will be returned when you arrive or cashed if you should cancel under the 30-day policy previously described.) Please notify your course advisor if you plan on mailing a check directly to the Northwest Outward Bound School. \*\*\*